



## **BURNS NIGHT WHITE TABLE BOOKING CONDITIONS**

### **1. FOOD ALLERGIES AND INTOLERANCES:**

While the Centre and ourselves will take all reasonable care and precautions, it is extremely important that any person in your party who has any food allergies or intolerances, or special dietary needs make their requirements fully known to the Events Coordinator in advance.

### **2. DEPOSITS AND PAYMENT:**

- (a) A deposit of £20.00 per person required at time of booking for all guests and Sutton Court Country Members who will be attending.
- (b) Final payment to be made *not later than* 31<sup>st</sup> December 2020
- (c) 100% refund of monies paid for cancellations before 1<sup>st</sup> January 2020 will be made
- (d) Any cancellations after 1<sup>st</sup> January 2020 all refunds will be limited to 50%, subject to the Lodge's discretion and will be communicated by the Festival Secretary to the lead person making the booking.
- (e) No refunds can be made for any cancellation 14 days or less before the event, subject to the Lodge's discretion. However alternative guest(s) can be substituted for the person(s) unable to attend

### **3. PAYMENT OPTIONS MADE EASY:**

- Electronically by BACS (On-Line), our bank details as follows  
**Bank: HSBC**  
**Account Name: Sutton Court Lodge 7826**  
**Sort Code: 40-70-30**  
**Account No: 22551195**  
**Use Ref: "Burns Night"**
- For those who prefer, payments may be made by cheque made payable to "**SUTTON COURT LODGE 7826**" and sent to *The Festival Secretary, W/Bro Tony R S Ashford, 43 Brightwell Crescent, Tooting, London. SW17 9AD*